



Privacy Notice

Our Contact Details

Gecko Software Limited
Unit 2, Chestfield Business Park
Whitstable
Kent
Ct5 3JB
www.geckosoftware.co
+44 (0) 1227 649 045
cnash@geckosoftware.co

This Privacy Notice has been produced to better serve those who are concerned with how their 'Personal Information' is being used online. Personal information and information security, is information that can be used on its own or with other information to identify, contact, or locate a single person, or to identify an individual in context. Please read our privacy Notice carefully to get a clear understanding of how we collect, use, protect or otherwise handle your Personally Identifiable Information in accordance with our website.

By using our website, you are agreeing to the information stated within this privacy Notice.

If you have any queries our privacy Notice, please Contact Gecko Software Limited's Data Protection Officer:

Connor Nash
cnash@geckosoftware.co
+44 (0) 1227 649 045

What personal information do we collect from the people that visit our website?

When completing a 'Contact us' or 'Request a Demo' form on our site, as appropriate, you may be asked to enter your name, email address, phone number to help you with your experience. We collect this information, so we can contact you back about your query.

When do we collect information?

We collect information from you when you fill out a form or enter information on our site. Or provide us with feedback on our products or services.

How do we use your information?

We may use the information we collect from you when you complete a "Contact us" form, surf the website, or use certain other site features in the following ways, to follow up with them after correspondence (email or phone inquiries)

How do we protect your information?

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic, and managerial procedures to safeguard and secure the information we collect online. However, please note that no data transmission over the Internet is completely secure. Therefore, we cannot guarantee or warrant the security of any information that you provide to us, and you transmit such information to us at your own risk.

Your data protection rights

Under data protection law, you have rights including:

- **Your right of access** - You have the right to ask us for copies of your personal information.
- **Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- **Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.
- **Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.
- **Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.
- **Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at cnash@geckosoftware.co, +44 (0) 1227 649 045 or at

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We respond to all requests we receive from individuals wishing to exercise their data protection rights in accordance with applicable data protection laws. You can read more about these rights at:

<https://ico.org.uk/for-the-public/is-my-information-being-handled-correctly/>

The Data Protection Act gives you the right to access information held about you. You can find out what information we hold about you by making a Subject Access Request under the Act. If we hold personal information about you, we will give you a description of it, tell you why we are holding it and let you have a copy of it.

If any of the personal information that we hold about you is incorrect or needs updating, or if you want us to delete any personal information, please contact us. We may request that you provide further information and identification to enable us to comply with this request.

What are cookies?

Cookies are small information files that websites save to your computer, tablet or smartphone that help websites remember who you are and information about your visit.

Do we use 'cookies'?

We do not use cookies for tracking purposes. You can choose to have your computer warn you each time a cookie is being sent, or you can choose to turn off all cookies. You do this through your browser settings. Since browser is a little different, look at your browser's Help Menu to learn the correct way to modify your cookies. Further information about cookies and how to manage or delete them can be found by searching for 'website cookies' on the internet.

Third-party disclosure

We do not sell, trade, or otherwise transfer to outside parties your Personally Identifiable Information.

Third-party links

Our website may contain links to other websites of interest such as Facebook and LinkedIn. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Data Breaches

To be in line with ICO we will take the following responsive action, should a data breach occur, We will notify the ICO and make them aware of the breach within 72 hours. If the breach is likely to result in a high risk of adversely affecting individuals' rights and freedoms, you must also inform those individuals without undue delay. We will also keep a record of any personal data breaches, regardless of whether you are required to notify.

Controlling your personal information

We will not sell, distribute, or lease your personal information to third parties unless we have your permission or are required by law to do so. If you believe that any information, we are holding on you is incorrect or incomplete, please email us at the address below. We will promptly correct any information found to be incorrect.

Changes to this Notice

If we Change our Notice, we will post the changes on our website. Please check our website regularly for any changes to this notice.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at:

Gecko Software Limited
Unit 2, Chestfield Business Park
Whitstable
Kent
CT53JB

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>